

+-----+  
| LOCAL COMMISSIONERS MEMORANDUM |  
+-----+

Transmittal No: 90 LCM-135

Date: August 24, 1990

Division: Family & Children  
Services

TO: Local District Commissioners

SUBJECT: PA Closing Reports for Notification of Transitional  
Child Care Benefits

ATTACHMENTS: o Transitional Child Care Report (ADC Closed Cases) is  
not available on-line  
o PG-ADC Cases Closed Report is not available on-line  
o Case Mailing labels are not available on-line

At the New York Public Welfare Association/New York State Department of Social Services Exemplary Practices Seminars in May, 1990, several districts requested a report of Aid to Dependent Children (ADC) cases closed after the April 1, 1990 implementation date of the Transitional Child Care program. The districts intended to use the report to ensure that all families whose case had been closed in the first months of the Transitional Child Care program had been appropriately notified in writing concerning their potential eligibility for Transitional Child Care benefits.

Since the seminars, the state JOBS bill was passed which extended eligibility for Transitional Child Care benefits to Home Relief families with children.

The purpose of this letter is to transmit to districts two reports:

- ADC cases closed during the months of April and May 1990, and
- PG-ADC (HR) cases closed during the months of April, May, June and July, 1990.

Date

Trans. No.

Page No. 2

On these reports, cases that were closed appear in the order of the closing reason code number and alphabetically by case name within each closing reason.

We also are transmitting mailing address labels for each case. The mailing labels are produced in the same order as on each of the reports.

These reports may be helpful if district procedures to notify recipients were not fully operational at the start of the Transitional Child Care program.

If you have questions or like to request further information, please contact Dee Woolley, Bureau of Child Care at 1-800-342-3715, (518) 474-9324.

---

Joseph Semidei  
Deputy Commissioner, Division of  
Family and Children Services